

Dear Parents, Guardians, and Students of Preston School District #201:

On behalf of the Preston School Board, Superintendent and Staff of Franklin County High School, we want to welcome you to our school. We are looking forward to a successful year.

After considerable research, observation, and evaluation, we have determined a “block” system would best meet the needs of at-risk students at Franklin County High School. Each block is a three-week period in which students study only one subject. This allows the student to focus on the required course in-depth and without interruption. Teachers are better able to individualize instruction and student loads are reduced.

Block scheduling allows for a variety of innovative lessons. Teachers utilize current learning theories and methods such as Bandura’s Social-Cognitive Theory (Gredler, 2001), Differentiated instruction (Tomlinson, 1999), Multiple Intelligences (Gardner, 1993), the four learning environments (Bransord, 2002), metacognition, zone of proximal development and scaffolding (Gredler, 2001; McLeod, 2010).

Student learning is facilitated and enhanced through the block format. Research has shown that student’s understanding of subject content material is greatly improved with an increase of time spend on the subject content material (Reeves, 2003). An additional benefit of the block program is the increased student/teacher interaction and instruction time which fosters stronger rapport and communication (Krueger, 2001).

Students, you are our focus. The faculty desires to do everything they can to provide a positive learning environment and to help you reach your goals. We encourage you to do all you can to get the most out of your education. It is up to you!

Parents, we encourage your involvement in our school. You are an important link in the educational process. If we all work together, we can provide a quality education for the students of Franklin County High School. You always have an open invitation to the school. Please feel free to call and schedule an appointment to visit school and teachers.

Students succeed when they have the support of the parents/guardians, the teachers, and the community.

Refer to the Student Handbook when you have questions. Please contact the school if you need additional information.

Sincerely,

Ken Gifford, Principal

Resources

Bransord, J.D. Brown, A.L., Cocking, R.R., (2002) *How People Learn: Brain, Mind, Experience, and School*. Washington, D.C.: National Academy Press

Gredler, M.E., (2001) *Learning and Instruction: Theory Into Practice*. Columbus, Ohio: Upper Saddle River, N.J.

Gardner, H., (1993) *Multiple Intelligences: The Theory in Practice*. Basic Books

Krueger, C., (2001) *In Their Words: At Risk Students’ Perception of Alternative High School Teachers*. Perspectives, Idaho Association of School Administrators, pp. 6-10

McLeod, S. A. (2010). *Zone of Proximal Development - Scaffolding - Simply Psychology*. Retrieved from <http://www.simplypsychology.org/Zone-of-Proximal-Development.html>

Reeves, D.B., (2003) *Daily Disciplines of Leadership*, 3rd Annual Standards-based Accountability Conference, Aug 5-6, 2003

Tomlinson, A., (1999) *The Differentiated Classroom: Responding to the Needs of All Learners*. ASCD

FRANKLIN COUNTY HIGH SCHOOL **FACULTY**

Ken Gifford – Principal

Kyle Jordan – American Government, U.S. History, World History Economics,
Physical Education, Health, Geography

Howard Nelson – Physical Science, Biology, Ecology, Botany,
Earth Science, Animal Science, Zoology, Anatomy,
Medical Terminology, Physiology, Social Studies,
Chemistry, Life Science, Animal Science

Don Philbrick – English, Physical Education

Steve Smith – Pre-Algebra, Algebra I, Algebra II, Geometry I, Geometry II,
Computer Applications, French I, Ecology

Marie Russom – Secretary

FRANKLIN COUNTY HIGH SCHOOL MISSION STATEMENT

Franklin County High School will provide a supportive, safe learning environment where each student is encouraged and given the opportunity to obtain a high school diploma, resulting in academic achievement, responsible citizenship, and personal accountability.

FRANKLIN COUNTY HIGH SCHOOL BELIEF STATEMENTS

The faculty of Franklin County High School affirms the following belief statements about student learning and learning opportunities:

We believe Franklin County High School provides a safe learning environment that creates opportunity for academic success.

We believe in maintaining classrooms based on positive discipline procedures that foster learning.

We believe in providing a structured educational environment that promotes self-worth, accountability, educational success, and positive citizenship.

We believe there must be informative communication and respect between faculty, parents, and students.

We believe our base curriculum should be aligned with state standards.

We believe in maintaining a licensed, competent staff that displays professional behavior to facilitate student success.

We believe in incorporating the use of current technology in our curriculum, maintaining and obtaining up-to-date technological equipment.

We believe in developing student understanding and acceptance of principles and values necessary to become a responsible citizen.

FRANKLIN COUNTY HIGH SCHOOL EXIT OUTCOMES

It is our goal that Franklin County High School students will possess the following exit outcomes upon graduation from our school:

Demonstrate responsible attitudes for themselves and toward others.

Demonstrate pride in their education and themselves.

Demonstrate critical thinking skills combined with the ability to apply practical learning skills.

Demonstrate the ability to make choices conducive to achieving their goals.

Demonstrate the ability to accept and respect the rights, beliefs, and ideas of others.

Demonstrates responsible citizenship through participating in political, civil, and civic responsibilities.

Demonstrate the academic ability to pursue a post-secondary education. Pg 4

ENROLLMENT REQUIREMENTS

Perspective students must be freshman age and under 21 to be considered for enrollment. Each student must fill out a “**Request for Enrollment**” application and meet the following eligibility requirements pertaining to alternative schools (Section 33-1002: 33-1002C; 33-1002F, Idaho Code). **Along with an application, students must bring withdrawal papers from previous school, a copy of current transcript, birth certificate, immunization record, attendance record, discipline record, legal guardianship papers (if not living with parents), and a referral form.** After a review and approval of the application by the principal, a meeting will be held with the perspective student and a parent to determine enrollment status. Former Franklin County High School students, who have been dropped twice during a school year, must meet with the principal to request re-enrollment.

The Applicant must meet three (3) of the following:

- Repeated a grade
- Absenteeism greater than 10%
- GPA less than 1.5
- Failed a basic skill subject
- Behind two (2) or more semester credits

OR

The Applicant must meet one (1) of the following:

- Substance abuse behavior problem
- Pregnant or a parent
- Previous or current dropout
- Emancipated student - 18 years of age not living with parent/guardian
(This status must be confirmed by the principal prior to enrollment)
- Has serious personal, emotional, or medical problems
- Upon recommendation of the school district as determined by locally developed criteria for disruptive student behavior
- Court or agency referral
- Administrative referral - A recommendation by a counselor or principal of the high school from which student is transferring or from which last attended

Students will be admitted on a probationary status with conditions for remaining at the school determined by the administration and faculty.

FRANKLIN COUNTY HIGH SCHOOL WAITING LIST

A student may be placed on the school waiting list due to an excess of student enrollment, disciplinary action, taking a block off, or other related circumstances. A parent/guardian will be notified when a student has this status.

POLICY STATEMENT

Franklin County High School does not discriminate on the basis of race, color, religion, sex, disability, or national origin.

CREDIT REQUIREMENTS

Franklin County High School offers courses necessary to meet the graduation requirements of Preston School District #201 and the State of Idaho. At present, a student needs forty-six (46) credits, pass ISAT 2 or be approved by the schoolboard for the Alternate Route, take a college entrance exam, and a senior project to graduate. With approval from the principal and/or staff, a student may take correspondence courses to help meet graduation requirements.

A student transferring to Franklin County High School from another school will only receive credit for courses that apply to our district requirements. All necessary forms and papers must accompany a “Request for Enrollment” application. Failure for not having all of these forms will result in denial of enrollment, delay of enrollment and/or possible placement on the school’s waiting list.

Home school, charter school, and unaccredited school credits are accepted only on approval from the superintendent.

Curriculum

Franklin County High School offers varied classes during the school year. Only four classes are taught each block, and some are only available once or twice during the school year.

All teachers will incorporate reading, writing, math, and spelling into each course curriculum.

The following courses are available at Franklin County High School: U.S. History A & B, American Government A & B, World History, Geography, Economics, Health, Physical Education, Independent Study PE (fitness for life, active lifestyles, PE, weight lifting, Sports), Algebra I, Algebra II, Geometry I, Geometry II, French I, Physical Science, Psychology, Biology, Chemistry, Animal Science, Ecology, Business Computer Applications, English, Study Skills, Work Study, and Speech

As part of our curriculum a student will spend sixty (60) minutes of class time reading a book (study skills). For every four blocks of reading (study skills), a student shall receive one (1) elective credit.

Credit requirements

A state minimum of classroom instruction, per course, is required to receive one (1) credit.

A student must earn 70% or better, per course, to receive one (1) credit. A student shall receive “no credit” if he/she does not earn 70% or better for a course.

Summer school classes will be held at Franklin County High School for students to earn missed credits. Class availability will be based on student need.

Credit requirements (cont.)

A student may earn up to four (4) credits during his/her enrollment at Franklin County High School by participating in the work/study program. One (1) credit will be given for every one-hundred twenty (120) hours the student works. A student must be approved prior to collecting hours for credit. Applications for this program are available through the secretary.

SCHOOL HOURS

School begins at 8:00 a.m. and concludes at 2:30 p.m. Students will be in school six and a half (6.50) hours. This includes a twenty (20) minute lunch break and two ten (10) minute breaks. The class schedule is as follows:

8:00 a.m. - 11:00 a.m.	Class Time
11:00 a.m. - 11:20 a.m.	Lunch Break
11:20 a.m. - 1:30 p.m.	Class Time
1:30 a.m. - 2:30 p.m.	Study Skills

**When the school has a field trip or other activity, starting and ending times will remain the same unless otherwise notified by a letter from the school.

Parents/Guardian must notify the school if their student is absent. If a student is on juvenile probation, Franklin County High School has an obligation to report the absence to Juvenile Services.

EXTRA-CURRICULAR ACTIVITIES

Students who wish to participate in district high school extra-curricular activities may do so by meeting these requirements: **1)** Earn five (5) credits in semester previous to activity (sport), **2)** No incomplete or “F” grades in previous semester or while participating in sport, **3)** Must maintain a 2.0 GPA during participation in sport **4)** Must fulfill all other policies of the district, relating to sports participation including drug testing, etc.

PRESCRIPTION MEDICATIONS POLICY

In accordance with District Policy #561, a student in possession of any prescribed medication should deliver it, upon arrival at school, to the secretary. She will check for the following information on the prescription bottle: 1) Name of student to receive medication, 2) Legal content and correct dosage, 3) Expiration date, 4) Dosage requirements. The prescription bottle will be returned to student when appropriate. The school may refer any questions concerning medication to the prescribing doctor or pharmacist.

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ATTENDANCE

Alternative school studies show clearly that attendance issues are the major cause of student failure. Because of the short period of time available for a student to attend each block full time, attendance is a must! Frequent absences and/or tardies detract from regular classroom learning experiences and disrupt the continuity of the educational process. This is particularly true in a block system.

Students and parents must recognize the importance of attendance and punctuality at Franklin County High School. In order to maximize educational benefits and to meet state requirements, students must conform to a strict attendance policy.

A student must fulfill the following responsibilities:

1. Attend school every day except in cases of illness or emergency.
2. Learn behaviors that will be needed in adulthood, such as responsibility, accountability, and punctuality.
3. Make school a priority.
4. Learn to recognize the connection between attendance and learning.

ATTENDANCE POLICIES AND PROCEDURES

1. Attendance policies and procedures

- A.** The first day of each block is a student orientation day. Each student shall be required to attend or be dropped from the block unless the absence is approved in advance by the principal and/or staff. No credit for the course will be given. Doctor, dentist, and other such appointments will not be excused.
- B.** The final day of the block is a test day. Each student is required to attend or to be dropped from the block unless the absence is approved in advance by the principal and/or staff. No credit will be given if the student is not in compliance.
- C.** **Only one (1) absence (6.50 hours), for any reason, is allowed each block. All time missed must be made up under the direction of a teacher. Missed time must be made up on the third Friday of each block to receive credit for the course and a report card. *More than one absence during the block will automatically result in suspension for the remainder of the block and no credit will be given.***
- D. Parents/Guardian must call the school if their son/daughter is absent.**
- E.** Parents/Guardian will be notified by a phone call if the student is absent if the school has not heard from a parent/guardian. Please notify the school if there are any changes to the parents/guardians phone numbers throughout the school year.
- F.** A student issued a citation, a court ordered subpoena, etc., will be excused from school for the amount of time needed to be in court. To validate time missed, a student must provide written proof from court personnel stating such. Actual court time and a reasonable amount of travel to and from court appointments will be allowed. Students must make up time missed on the third Friday of the block to receive credit for the course.

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- G.** A student under the age of 16 will be referred to a truancy office for non-attendance. (33-202 Idaho Compulsory Attendance Code)
- H.** A student who is suspended or fails to attend school may have his/her driver's license suspended. (49-303A, Idaho Code)
- I.** A student who is dropped for attendance must petition re-entry and meet with the staff.

2. Tardies

- A. Only two (2) tardies, of fifteen (15) minutes or less are allowed per block.**
- B.** A student who is tardy must sign-in with the secretary before going to class.
- C. A student who comes to school after the fifteen (15) minute tardy limit is considered**

absent. Attending the day will allow the student to stay current in class. A minimum of one (1) hour, or any time missed, must be made up after school under the direction of a teacher. Missed time must be made up before the end of the block to receive credit for the course.

- D. If a student is tardy three times during a block, he/she will be given an absence for the day.** The student will have to make up a minimum of one (1) hour, or all time missed in order to receive credit. If the student already has an absence for the block, he/she will be dropped from the block and receive no credit for the course.
- E. If a student has an absence because of accumulated tardies,** he/she will be dismissed on the next tardy (4 attendance infractions.)

3. Closed campus

- A. Upon arrival on campus a student is not allowed to leave the school building, for any reason without permission.** A student who is checking out must have teacher permission and parent/guardian approval before leaving.
- B.** If a student becomes sick or needs to leave during school hours, he/she must have teacher permission and parent/guardian approval before checking out and leaving.
- C.** A student who is on juvenile probation must receive approval from their probation officer before leaving the school.
- D.** Because of the school closed campus policy, a student needs to bring a sack lunch or purchase a meal from the district lunch program. Regular price for lunch is \$2.10.

4. Block policies and procedures

- A. Two (2) “no credit” blocks in one year can result in dismissal from Franklin County High School.**

Also, two (2) “no credit” blocks could render a student ineligible to re-enroll. The student and parent/guardian may request a meeting with the principal for re-enrollment consideration. The student’s name may also be sent to the Preston School Board for expulsion from the Preston School District. Pg 9

- B.** A student must petition the principal and/or staff and receive approval before being granted a leave of absence from a block.
- C.** A student may not miss more than two (2) blocks during the year for personal or academic reasons.
- D.** A student who does not successfully complete a block, for whatever reason, will receive “no credit” for the course. He/she will not automatically have a place in the following block. The status of the student will be determined by the principal and/or staff based upon each individual situation, enrollment openings, and other academic reasons. The student may be placed on the enrollment waiting list.
- E.** A student who fails a current block (received below 70%), will be put on probationary status for the following block or the next block enrolled and/or may be suspended the following block or the next block enrolled. The student must successfully complete this block and receive credit for the course or be suspended from school.
- F.** Students may return one time to their referring high school from Franklin County

High School provided that:

1. Three successful blocks have been completed at FCHS.
2. The student is on track to graduate with his or her class.

Once re-enrolled at the referring high school students may petition to re-enter FCHS one other time.

5. Petitioning for re-entry

- A.** A student who has been suspended or dropped from a block will need to call the secretary to set up an appointment to petition for re-entry. The student will be responsible for arranging the date and time of his/her petition.
- B.** A student must have a meeting with the principal and/or staff to be considered for re-enrollment. Parents may be asked to attend based on teacher recommendation.
- C.** A student will be expected to tell why he/she is petitioning for re-entry and what the student will do to ensure his/her success at Franklin County High School.

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DISCIPLINE POLICIES AND PROCEDURES

It is not the intent of the School Board of District #201 or the administration of Franklin County High School to proscribe every possible action that would be detrimental to the operation of the school. The following however highlights key areas. Other disciplinary related issues will be dealt with as they surface and will be addressed with similar intensity as those listed.

1. Due process and procedures

- A.** Upon infraction, a student will confer with two (2) staff members for corrective instruction. Consequences for infraction may result in immediate dismissal for the day or remainder of the block. If any action is taken the student will be given an absence for the day. A parent/guardian of the student will be notified immediately if the student is dismissed.
- B.** If a student is on juvenile probation and dismissed from school, Juvenile Services will be notified immediately. If a parent/guardian cannot be reached concerning

this student and the student is under the age of sixteen (16) or on probation, Juvenile Services will be called to pick up the student from school.

- C. A dismissed/suspended student who is waiting for transportation to leave school must wait in the office until his/her ride arrives.
- D. A student causing a disturbance, for any reason, will be asked to leave school immediately. If necessary, law enforcement will be called. A parent/guardian will be notified immediately regarding the situation.
- E. A parent/guardian of a suspended student may request a meeting at the end of the block with the principal and the staff by calling the school. Parent/teacher meetings are held on the last Thursday of each block.
- F. A student may not be re-admitted following a second suspension without approval from the principal and the staff.

2. Possession of unacceptable items

- A. **No tobacco, drugs, alcohol, weapons, pornographic magazines, or any other unacceptable materials are allowed at school.** A student in possession of any of these items will be immediately dismissed from school and turned over to law enforcement officials.
- B. **Students and vehicles may be searched at any time.**

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3. Tobacco and e-cig products

- A. **A student, parent or visitor is not allowed to possess any tobacco product on school property. This includes the school building and parking lot. Possession of tobacco by a minor is illegal. Law enforcement will be called to cite violators. A student in violation of this policy will be dismissed immediately from school. This policy applies to any and all school functions or field trips.**

4. Appearance

- A. **Clothing, hairstyles, hair length, and jewelry must meet acceptable standards set by the faculty and the business community. A student's dress must model that which will give access to professional employment, community service, and advanced educational achievements. Hairstyles, clothing, etc. that distract from the safety, discipline and educational goals of the school as determined by the principal and/or staff are not allowed.**
- B. No halter tops, tank tops, spaghetti straps, sleeveless shirts, pajama pants, slippers, holes/tears in clothing, see-through clothing, bare midriffs, low v-neck shirts, low-riding pants, leggings, jeggings, belly shirts and no gym attire are allowed.
- C. **A student found in violation of an appearance code will be asked to change**

clothes immediately by putting on clothing provided by the school. A warning will be given to a student for the first infraction. A second infraction will result in dismissal.

- D.** Drug, alcohol, inappropriate language, tobacco logos and/or drug paraphernalia are not allowed on any clothing. T-shirts that are suggestive, degrading, or that promote illegal activities are not to be worn at school.
- E.** Bizarre and/or multi-colored hairstyles are not acceptable. A student will be dismissed from school and asked to correct the hairstyle before re-admittance to school (may require a meeting before staff).
- F.** A student should maintain a professional employment haircut and be clean shaved while attending FCHS.
- G.** Tongue rings, brow piercing, tacks/plugs, nose rings, visible body piercing, and/or other extreme body jewelry are not allowed. Gauged piercings are not allowed. A student in violation of this policy will be dismissed immediately.
- H.** If multiple, large or symbolic earrings, bracelets, and necklaces are found to be unsafe and/or disruptive to the educational process, some or all of the items will be asked to be removed.
- I.** No chains or other gang-related attire may be worn at school. Pg 12
- J.** Skirts and shorts must be at knee length or longer when the student is seated. No Gym attire style shorts.
- K.** Pants are to be worn at the waist. Baggy pants must have a belt (that fit) and underclothing should not be seen; in addition, sole of feet must be covered at all times during school (ie. shoe, sandal, no slippers).
- L.** Hats are not to be worn inside the school building or during any field trip.
- M.** Students shall dress appropriately for the weather conditions.
- N.** A student may be sent home for an appearance code violation to make appropriate changes. Any missed class time must be made up as prescribed in the attendance policy or the student shall be counted absent for the day.

The principal and/or staff will determine acceptable appearance standards. Non-conformance to any of these standards is grounds for dismissal from Franklin County High School.

5. School behavior and environment

- A.** **A student found in violation of a school behavior or environment policy will be immediately dismissed from school for the day or remainder of the block. A student who is dropped from the block shall not receive credit for the course and will have to petition for re-entry. A parent/guardian will be notified of the action taken by the school.**
- B.** Disrespect, insubordination, and/or failure to comply with a reasonable request made by a staff member will not be allowed. Violation of this policy will result in immediate dismissal from school.

- C. Swearing and/or abusive, inappropriate language, verbal, sexual, and/or psychological abuse will not be allowed. Violation of this policy will result in immediate dismissal.
- D. Fighting or any other type of violent act will result in immediate dismissal. Law enforcement may be called.
- E. A student may not sleep in class.
- F. No public or inappropriate display of affection among students will be tolerated.
- G. No personal radios or other electronic devices are allowed at school. If a student violates this policy, the item in violation will be confiscated and returned at the end of the day.
- H. Franklin County High School is a cell phone free zone. Students are not to possess phones while in the Franklin County High School building. Students violating this policy may be dismissed from the block. The school is not responsible for any cell phones and/or electronic devices that are lost or stolen. Pg 13

6. School computer use

- A. A signed “**Request to Use Information Technology Services**” form must be on file for every student in order for a student to use a school computer.
- B. A student may only use the computer as directed by a teacher.
- C. No food or drink is allowed in the computer lab.
- D. A student may not use the computer for personal use such as, e-mail, chat rooms, games, pornographic web sites or other Internet activities.

E. Violation of a school computer-use policy will result in immediate dismissal from school for the day or for the remainder of the block. The student will not receive credit for the course; and the violator will have to petition for re-entry.

7. Student transportation and parking

- A. No bus service is provided for Franklin County High School. A student or parent/guardian is responsible for transportation to and from school.
- B. It is a privilege to drive to school. Erratic driving and/or speeding in the parking lot will result in dismissal from school.
- C. A student who needs to go to his/her car must receive approval by a faculty member. Only one student at a time will be allowed to go to his/her car.

8. Visitors on campus

- A. All visitors must check-in with the secretary upon arrival.
- B. Any person, who is not a parent/guardian, permitted family member, or employer, is not allowed on school property. Violators may be arrested for trespassing.
- C. Any student from Franklin County High School may not visit any other school campus during the course of a normal day from 7 a.m. to 5 p.m. If a student needs to go to another campus, prior approval must be arranged with administrators from both schools and an appointment made. Violators may be cited or arrested for trespassing. An exception to this rule is when the general public is invited to the school.

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9. Student performance

- A. A student must consistently maintain a grade level at 70% or above. Failure to maintain this level will result in immediate dismissal from school. When the student's average grade becomes mathematically impossible to pass the class with a 70% or better score, immediate dismissal may result. The student will also be placed on academic probation for the next block (and/or suspended for a block) in which the student is enrolled. A student who is dropped from school will have to petition for re-entry.
- B. If a student has a final grade below 70%, the student will receive "no credit" for the course and will be placed on academic probation for the next block in which the student is enrolled. The student must complete this block and receive credit for the course or be suspended for the next block of school.
- C. A teacher may require a student to do homework. Homework requirements will be set by the teacher.

10. Violation of discipline policies

- A. **A violation of any discipline policy by a student will result in temporary or permanent dismissal from Franklin County High School. The student will not receive credit for the course and will have to petition for re-entry. A parent/guardian will be notified of the action taken by the school.**
- B. A student and a parent/guardian will be notified by a school official/staff if he/she has been dismissed for the day or remainder of the block. If applicable, Juvenile Services will also be notified.

SCHOOL ACTIVITIES AND SERVICES

SCHOOL OR CLASS FIELD TRIPS

Franklin County High School participates in field trips. These are a mandatory part of our school curriculum. Each trip is designed to provide students with an opportunity to expand their learning capacity. All students must have a signed permission slip from their parent/guardian before participating in a field trip. A student who does not participate in a school or class field trip will be counted absent for the day. All attendance policies and procedures will be applied and enforced during field trips. **Emancipated students may sign their own forms. (An emancipated student is one who is 18 years or older who does not live with a parent or guardian. This status must be confirmed by the faculty prior to receiving permission to sign for self.)

School will begin and end at the same time when participating in a field trip or any other activity unless prior notice has been given.

GUEST SPEAKERS

As part of our commitment to provide students with diverse learning opportunities, the school will invite guest speakers to speak throughout the year. Topics may include scholarship information, career opportunities, military programs, college entrance assistance, drug/alcohol awareness, resume' and job applications, interview and self-esteem skills. Other topics may be included as needed.

SUBSTITUTE TEACHERS

When a member of the school faculty must be absent a substitute will be called in to take their place. A substitute will receive the same respect each faculty member receives. A

substitute will have the same authority as a regular faculty member and will observe and enforce all policies and procedures of the FCHS Student Handbook.

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STUDENT INJURIES

Even with the greatest precautions and the closest supervision accidents do happen at school. Such is a fact of life and a part of the growing-up process. Parents need to be aware of this and be prepared for possible medical expenses that may arise should their child be injured at school. **Preston School District #201 does not provide medical insurance for students injured at school. This is the responsibility of the parent or legal guardian.**

STUDENT SERVICES

The following services are offered as an assistance to students and parents/guardians at Franklin County High School:

- Counseling for post-high school plans
- Filling out college applications and/or scholarships
- Filling out financial aid applications or student loan applications
- Filling out job or work service applications

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31						

FRANKLIN COUNTY HIGH SCHOOL (FCHS)

2015-
2016

H – Holiday G – FCHS Graduation
Subscript Numbers – Block in Session

School Hours: 8:00 – 2:30

Summer School Hours (Block 13 & 14): 8:00 – 2:00

February							17
	1 ⁷	2 ⁷	3 ⁷	4 ⁷	5	6	
7	8 ⁸	9 ⁸	10 ⁸	11 ⁸	12	13	
14	15 ⁸	16 ⁸	17 ⁸	18 ⁸	19	20	
21	22 ⁸	23 ⁸	24 ⁸	25 ⁸	26	27	
28	29 ⁹						
March							15
		1 ⁹	2 ⁹	3 ⁹	4	5	
6	7 ⁹	8 ⁹	9 ⁹	10 ⁹	PD	12	
13	14 ⁹	15 ⁹	16 ⁹	17 ⁹	18	19	
20	21 ¹⁰	22 ¹⁰	23 ¹⁰	24 ¹⁰	25	26	
27	SB	SB	SB	SB			
April							16
					1	2	
3	4 ¹⁰	5 ¹⁰	6 ¹⁰	7 ¹⁰	8	9	
10	11 ¹⁰	12 ¹⁰	13 ¹⁰	14 ¹⁰	15	16	
17	18 ¹¹	19 ¹¹	20 ¹¹	21 ¹¹	22	23	
24	25 ¹¹	26 ¹¹	27 ¹¹	28 ¹¹	29	30	
May							17 + 1 ss
1	2 ¹¹	3 ¹¹	4 ¹¹	5 ¹¹	6	7	
8	9 ¹²	10 ¹²	11 ¹²	12 ¹²	13	14	
15	16 ¹²	17 ¹²	18 ¹²	19 ¹²	20	21	
22	23 ¹²	24 ¹²	25 ¹²	26 ¹²	G	28	
29	H	31 ¹³					
June							19 ss
			1 ¹³	2 ¹³	3 ¹³	4	
5	6 ¹³	7 ¹³	8 ¹³	9 ¹³	10	11	
12	13 ¹³	14 ¹³	15 ¹³	16 ¹³	17	18	
19	20 ¹⁴	21 ¹⁴	22 ¹⁴	23 ¹⁴	24	25	
26	27 ¹⁴	28 ¹⁴	29 ¹⁴	30 ¹⁴			
July							4 ss
					1	2	
3	4	5 ¹⁴	6 ¹⁴	7 ¹⁴	8 ¹⁴	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							

FCHS Senior Project Overview

Proposed Implementation Date: January 2013

Revised August 2015

Introduction:

The Idaho State School Board has established a requirement that all students complete a senior Project that includes an oral presentation component.

The following is designed to help students meet this requirement.

Choosing a Project

Your choice of a topic or focus for your research is critical to your success. Think about an interest that you have that you would like to pursue or extend. Review what you want to do or learn during your lifetime. Ask yourself what you are passionate about or what can sustain your attention for long periods of time. You should view the project as an opportunity to explore and learn about something you are sincerely interested in.

- Your project must represent a “**learning stretch.**” Remember that what represents a “stretch” for you may not be for someone else. Do not expect to simply apply your current knowledge about a topic and do a related project. You will decide how you could expand your knowledge base and then apply your new learning or understanding.
- If your project involves something you are learning in a current or previous class, you must clearly explain how your project extends beyond the requirements of the course. Current and/or previous instructors may be contacted for clarification and confirmation.
- Your project must not involve **undue risk** to yourself and others. Safety will be a primary consideration as you review your project proposal with the staff.

The Project could be any of the following examples:

- **A physical product:** painting, scientific model, fashion outfit, computer program, rebuilt engine, cabinet,
- **A written product:** short story, book of poetry, novelette, newspaper articles,
- **A performance:** dance or singing recital, theatrical production, video creation, produce a fashion show,
- **A teaching or leadership experience:** teach junior high health classes about teen alcoholism, coach a little league team,
- **A physical experience:** learn to scuba dive, run a marathon, start a fitness program,

- **A career-related project:** investigate a career by working in the field with someone whose currently employed in the area,
- **A technology project:** develop a home page on the World Wide Web, create a video game, build a robot, draw blue prints,
- **A report** regarding your research about the application process to enter a college, training school or military branch of your choosing.

The Presentation

A formal 8-15 minute **presentation** will be given to the school staff that will be graded per rubric. Present a display mounted on a tri-fold backboard explaining your project, or produce a PowerPoint presentation of your project.

Open House

A community **open house** will be held—you will present your project presentation portfolio and answer any questions. This presentation will be at a time when the public as well as the students are in attendance at the school. **This is generally at a regularly scheduled graduation.**

Must haves at the Open House:

- A tri-fold display board—neatly done
 - Pictures, other graphics, charts, etc.
 - If possible, bring in your project
- **Dress professionally**—you are representing the school.
- You must remain at your project during the **entire** open house.
- **After the Open House:** You may not leave until you have done the following:
 - Clean up around your area
 - Fold up the table at which your project was displayed

Time Frame

This project is encouraged to be presented when a student has four or fewer blocks left before his or her projected graduation. Students can **not** present the senior project and graduate on the same date.

The Tri-Fold and/or PowerPoint scoring rubric is:
Senior Project Boards--Presentation Rubric

Area I: Content/Organization--57 pts.

Superior (5)	Excellent (4)	Capable (3)	Emerging (2)	Not Present
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Introduction--clear purpose, interesting attention-getting device
Body of Speech--main points supported by accurate and appropriate detail, logical organization, depth of research goes beyond general knowledge.
"Learning Stretch" clearly explained and supported--Application of learning--self-discovery evident "I learned", "I never knew", etc.
Conclusion--summarizes, makes a memorable impression
Balanced Content--not too much on research paper or too much on project--shows a relationship between the paper and the project
Language usage--standard grammar, accurate pronunciation, word choice, transitions, etc.
Visual/Audio aids--interesting, appropriate, neat, creative Demonstration/model if appropriate

Area II: Delivery--33 pts.

Superior (5)	Excellent (4)	Capable (3)	Emerging (2)	Not Present
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Eye Contact--does not just read off cards or PPT, looks around
Non Verbal--poise, posture, mannerisms, gestures
Verbal--volume, articulation, rate, pitch, tone
Appearance/Dress--appropriate for subject. Some will be in costume or in uniform. If neither is used, business attire is appropriate
Enthusiasm/Sincerity

Area III: Answering Questions--10 pts

Superior (5)	Excellent (4)	Capable (3)	Emerging (2)	Not Present
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Impromptu Skills--confidence and fluency in answering questions--Quality of responses--information and knowledge represents depth of information, questions re-phrased in answers if appropriate--Body language and answers demonstrate interest, enthusiasm and poise

TOTAL (Passing is 70 points total)

- 100% - 90% = A
- 89% - 80% = B
- 79% - 70% = C
- 69% - below = NC

FINAL GRADE: _____

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PRESTON SCHOOL DISTRICT 201
INFORMATION TECHNOLOGY ACCEPTABLE USE AND
INTERNET SAFETY ADMINISTRATIVE DIRECTIVE

Preston's Information Technology System provides an electronic highway connecting millions of computers around the world as well as each of the computer workstations and peripherals within the district.

Internet access and Internet e-mail are a part of the system. These systems are filtered and monitored and are modified for public school educational use to assure the safety of students and to limit use to educational purpose related to the mission of the district. They may not always provide the same utility and resources as private or business systems.

This district and its administrators do not have complete control of the content of all information that may be accessed on or by the system. Some sources may contain defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal materials. The Preston School District does not condone the presence or use of such materials and does not knowingly permit the presence or use of such materials in the school environment.

Parents of students should be aware that such inappropriate materials exist and that users may encounter information on the Internet and other information services that may be perceived as controversial or potentially harmful. Preston has installed modern and sophisticated blocking software intended to filter out inappropriate material, but it is impossible to completely control all content. While the district cannot control the Internet and other network sources of information, we will strive to provide students and staff with the understanding and skills needed to use Information Technology Systems in an appropriate manner.

I. PRIVILEGES AND RESPONSIBILITIES

All users of the district's systems are expected to have read all of the then current, *Preston School District 201 Information Technology Acceptable Use and Internet Safety Policy and Administrative Directive*. By using any part of the system, each user signifies understanding and acceptance of all of its terms and conditions. ***(This or a similar notice will be distributed among staff and will be posted conspicuously near usual points of use.)***

Below the sixth grade, district acceptable use policies and procedures of the appropriate level will be included in the technology education objectives for each grade. At these grade levels district staff will be directly responsible for all student use and compliance with the ***Preston School District 201 Information Technology Acceptable Use and Internet Safety Policy and Administrative Directive***. Elementary School Principals will develop a common statement of rules and/or permissions appropriate to technology use in the elementary schools and submit it to the district administration as an addendum to this document.

No student above the fifth grade level may use the system without certifying in writing that they have

read, or have had read to them and/or explained to them, and do understand the current ***Preston School District 201 Information Technology Acceptable Use and Internet Safety Policy and Administrative Directive***. Each student must also have the written permission of a parent or guardian who also certifies that they have read, or have had read to them and/or explained to them, and do understand the current ***Preston School District 201 Information Technology Acceptable Use and Internet Safety Policy Administrative Directive***.

Use of the Information Technology Systems must be for educational purposes only and be consistent with the District's mission.

The district will monitor and review all access and activities. Access may be denied, revoked, or suspended to specific users at anytime because of activities that violate this Policy or community standards.

Preston Information Technology Acceptable Use/Internet Safety Administrative Directive (Page 2 of 6)

II. SECURITY

The administrators and support personnel of the Information Technology System are employees of the district and are assigned the responsibility of monitoring activity on the system. All users of the Information Technology System will be given a unique user account and password. The account and password are used to control and monitor access and use and are of primary importance in the security of the system.

Your account and password must remain confidential and cannot be shared with anyone else.

If you suspect that either the account or the password has become known by someone else, you must report that fact immediately to the system administrator.

You must not allow any other person to use any workstation that has been logged in with your account and password.

You must not use any workstation that has been logged in with someone else's account and password.

Users may not leave a workstation unattended while it is open to their account.

If a user feels that he/she can identify a security problem on the Information Technology System, the user shall notify a systems administrator and shall not demonstrate the problem to others.

Attempts to log in to the system using another user's account will result in termination of the user's account.

Users shall be required to change passwords regularly and shall immediately notify a systems administrator if their password is no longer secure, or if they have reason to believe that someone has obtained unauthorized access to their account.

No user may attempt to gain unauthorized access to any computer network service or facility, nor attempt to go beyond any authorized access. This includes accessing, or attempting to access, the accounts of others, or to penetrate, or attempt to penetrate, security measures of Preston School District or any other entity's system, whether or not the intrusion results in verifiable harm. These actions are illegal, even if only for the purposes of "browsing".

Attempting to infiltrate a computing system and/or damage software components is prohibited.

From time to time Preston systems administrators will issue warnings, instructions and/or actions to be taken in relation to a virus or other threat or adjustment to the system. All system users have a responsibility to respond immediately and completely to such communications.

III. ACCEPTABLE USE

Users may not use the System to transmit any material (by email, uploading, posting, or otherwise) that, intentionally or unintentionally, violates any applicable local, state, national, or international law, or any rules or regulations promulgated there under.

The System may not be used for private or commercial purposes. Using the system to make offers to sell or buy products, items, or services, or to advance any type of activity such as "pyramid schemes," "ponzi schemes," or "chain letters" is prohibited.

The Information Technology System may not be used in a way that would impair the use of the system by others.

The Information Technology System may not be used to participate in Internet **Games**. No student/staff shall install or download any games on school computers. No outside storage devices shall be brought in and used on computers to play such games. It is the responsibility of classroom/lab personnel to make sure this is not occurring.

Preston Information Technology Acceptable Use/Internet Safety Administrative Directive (Page 3 of 6)

III. ACCEPTABLE USE (continued)

Users may not use the System to transmit any material (by email, uploading, posting, or otherwise) that threatens or encourages bodily harm or destruction of property or that harasses another.

Users may not swear, use vulgarities, or any other inappropriate language.

The privacy of others must be respected by all users.

No user may upload, download, or install software into any district system except under the direction of a technology administrator.

No privately owned computers, printers or other devices may be attached to the district system except by support personnel when they have been authorized to do so by the Information Systems Administrator.

IV. SAFETY

It is the responsibility of all employees to observe student Internet use and to promptly report any activity that could jeopardize the personal safety of any student. **This is the primary system safety mechanism.** Monitoring, auditing and filtering alone are not sufficient to guarantee student safety.

No student of any age may use the district Information Technology System except under the direction and supervision of a staff member.

Student Internet users may not reveal any personal information such as home address, telephone number or name, to anyone on the Internet

Student/staff users will not participate in any "chat" activity.

Student users will not make arrangements to meet with anyone they have "met" on the Internet.

Students will not be issued personal e-mail accounts and are prohibited from using Instant Messaging (MSN), Napster-like services, Web-based e-mail and similar utilities and services that represent an exposure to unfiltered or uncontrolled information or communication sources.

Student users will promptly disclose to their teacher or other school employee any message or material they receive or observe that is inappropriate or makes them feel uncomfortable.

V. COPYRIGHT

It is the intent of the Preston School District that this school district adheres to the provisions of the United States Copyright Act (Title 17 of the United States Code) and congressional guidelines. This policy specifically includes respecting all computer software copyrights and adhering to the terms of all software licenses to which the district is a party. The district does not condone the illegal use or reproduction of copyrighted materials in any form. Unauthorized duplication of software may subject users and/or the district to both civil and criminal penalties under the United States Copyright Act. The district does not permit any employee to use software in any manner inconsistent with the applicable *license agreement*.

(Page 4 of 6)

V. COPYRIGHT (continued)

Users may not use, transmit or copy any material (by email, uploading/downloading, posting, or otherwise) that infringes any copyright, trademark, patent, trade secret, or other proprietary rights of any third party. This includes, but is not limited to, the unauthorized copying of copyrighted material, the digitization and distribution of photographs from magazines, books, or other copyrighted sources, and the unauthorized transmittal of copyrighted software. A user may download or redistribute such material only with the express written permission of the owner or authorized person or as provided by the fair use exception to the copyright laws.

No computer software, including "Shareware" or "Freeware", shall be placed on any system connected to Preston's Information Technology System by any user. All software installed on district systems must be installed by authorized support personnel, or under their direction.

Software management duties will be assigned to a staff member who will supervise software use and licensing and maintain records and copies of regulations, policies, information sources and guidelines related to copyright issues.

VI. ELECTRONIC MAIL

E-mail is not a secure nor private system and any transmitted material may at times be viewed by others. There is no reasonable expectation of privacy of email received or sent on the school district system. Users should carefully evaluate the content of all intended e-mail and not use the system to transmit confidential, private or sensitive information. There are other ways to transmit necessary confidential or private information within the district using the system. An appropriate procedure may be set up by a systems administrator upon request.

Systems administrators may not intentionally inspect the contents of E-mail sent by one user to an identified addressee. Nor will they disclose e-mail contents unless required to do so by law or by policies of this district, or to investigate complaints regarding E-mail which are alleged to contain defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material. The district will cooperate fully with local, state, or federal officials in any investigation concerning or relating to any E-mail transmitted on this district's information Technology System.

Users may not use the e-mail services to transmit any commercial email or bulk email.

E-mail service is provided to support education and the mission of the school district. Forwarding received mail or attachments to others is prohibited unless it contributes to the education of students and the mission of the district.

Users who subscribe to any list serve must report the subscription to the systems administrator within twenty four hours of subscribing. When a list is unsubscribed, notice must also be provided to the systems administrator. The systems administrator will maintain a record of all current subscriptions and will coordinate with district administrators to assure that all lists are

unsubscribed before a user leaves the district or is absent for an extended period of time. Users are expected to remove old messages in a timely fashion. The system administrators may remove such messages if not tended regularly by the users. A canceled Information Technology System account will not retain its E-mail access.

Preston Information Technology Acceptable Use/Internet Safety Administrative Directive (Page 5 of 6)

VII. WEB PAGES

- All web pages are to be educational in nature and directly related to the mission of the district.
- Web pages may not express personal views, promote commercial ventures, nor contain graphics or writing, which may be distasteful to others.
- Web pages may not display any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material; nor may they encourage the use of controlled substances or any other activity that is contrary to school and community standards.
- Hyperlinking to a personal web site is not permitted.

The content of all web pages will be subject to review at any time.

VIII. DISK USAGE

- The system administrators will set quotas for disk usage on the network system.
- Users exceeding their quota will be required to delete files to return to compliance. Users may request that their disk quota be increased by submitting a request stating the need for the quota increase. In determining whether to grant the request the designated administrator shall review the space available, and the reason for the request. A user who remains in noncompliance of disk space quotas after (7) days of notification will have the files removed by a system administrator.
- All student home directories will be deleted at the end of each school year. It is the responsibility of the student to transfer any files they wish to keep to other storage devices.
- The system administrator may delete staff home directories that exceed their quota limits or delete home directories of staff members no longer employed by the district.

Users are expected to practice good file management by removing files and directories that are no longer needed

IX. VANDALISM

Users may not attempt to harm or destroy data or programs of another user, the district Information Technology System, or other Information Technology Systems. This includes, but is not limited to, the uploading or creation of computer viruses. Any attempt to damage or modify any part of the computer system or hardware, specifically including mice, keyboards, speakers, disk drives, monitors, and printers is prohibited.

X. DISCIPLINE PROCEDURE

- As much as possible, violations of this acceptable use policy will be monitored and prosecuted at the **attempt** level. This means that attempting to violate this policy is in fact a violation of the policy itself and will be considered as much an infraction as an actual violation.
- A student/any school personnel may lose computer privileges/network access. The length of loss will

depend on age and severity of the infraction as determined by the system administrator.

- A student/staff who has exhibited a pattern of abuse or flagrant violations, continues to engage in serious or persistent misbehavior by violating this policy may lose all computer privileges/network service access for the remainder of the school year.
- Students may be removed from the class, suspended, or expelled from school if he or she engages in conduct on the computer network service that could be considered criminal, as defined by federal and/or state law. Students/personnel committing criminal acts may be prosecuted.

Preston Information Technology Acceptable Use/Internet Safety Administrative Directive
(Page 6 of 6)

DISCIPLINE PROCEDURE (continued)

Users of the district Information Technology System who are found to be in violation of *the Preston School District 201 Acceptable Use and Internet Safety Policy* will be referred to the Preston School District administration and/or local and state law enforcement for follow up and possible disciplinary action.

The system administrator may temporarily suspend a user's access to, and use of, the Information Technology System upon any violation of this policy. Access will remain suspended until the system administrator is directed by the appropriate administrative authority to reinstate the account.

XI. SOURCES

This *Preston School District 201 Acceptable Use and Internet Safety Administrative Directive* is authorized and required by Preston School District Policy 698.

The Computer Fraud and Abuse Act, first enacted in 1984 and revised M1994, makes certain activities related to certain classes of computers and computer systems illegal. These activities may range from knowingly accessing a computer without authorization or exceeding authorized access to the transmission of a harmful component of a program, information, code, or command. http://post.uwstout.edu/s/stenbrec/computer_fraud_abuse_act.htm

The Software & Information Industry Association is an industry "watchdog" that represents more than 1200 software related companies. This association tracks down and prosecutes software piracy cases at every level and has been very successful. They also publish a great volume of explanatory material as well as suggested practices. <Http://siia.net>

The Library of Congress and the U.S. Copyright Office publish copyright laws, explanations, case law and related pending legislation. <http://loc.gov/copyright>

Larry Magid, syndicated columnist for the Los Angeles Times and a CBS News Technology Analyst maintains a website centered on the safe use of the Internet by minors. <http://safekids.com>

The district technology support office at Preston High School will maintain copies of documents from these sites as well as other related materials. Pg 27

PRESTON SCHOOL DISTRICT #201

Request to Use Information Technology Services

Preston Junior High School, Franklin County High School & Preston High School

Upon receipt of this properly executed form, you will receive a unique account and password, which will allow you to access the district information technology system. Your account and password must remain confidential and cannot be shared with anyone else.

I request access to the district information technology system. I certify that I have read, have had read to me, and/or have had explained to me, and that I understand the current ***Preston School District 201 Information Technology Acceptable Use and Internet Safety Policy (698)***.

By affixing my signature below, I confirm that I will comply with all of its terms and conditions. I understand that violation of any part of this agreement will result in the loss of access to the system and possible disciplinary action.

Date of Agreement: This contract will remain in force during said student's attendance and end upon completion of schooling of said student at FCHS/Preston School District.

User Name (Please Print) _____

Grade Level _____

Current Age _____

User Signature _____

If under 18 a parent or guardian signature is required.

I request that _____ be given access to the Preston technology information system, including Internet use. I certify that I have read, have had read to me, and/or have had explained to me, and that I understand the current Preston School District 201 Information Technology Acceptable Use and Internet Safety Policy (698).

Parent/Guardian Name (Please print) _____

Parent/Guardian Signature _____

Form approved by Board of Trustees (*July 20, 2005*)

FRANKLIN COUNTY HIGH SCHOOL ACCEPTANCE OF ENROLLMENT AGREEMENT

I hereby apply to enroll and attend classes at Franklin County High School pursuant to receiving a high school diploma. I understand the importance of attending school regularly to obtain credits necessary for graduation. I will follow all policies and procedures (ie. attendance) as written in the Student Handbook. I understand if I do not meet requirements necessary for a block, I will not receive credit for the block and may be dropped from the block and following blocks. Re-admittance may necessitate a re-enrollment meeting with faculty--re-admittance is not guaranteed.

Signature of Applicant

Date

** A parent/guardian signature is required for applications over the age of 18 still living with parent/guardian.**

We/I agree to enroll my student in Franklin County High School. We/I understand my role in helping my son/daughter attend school regularly. We/I agree to work with the school faculty in helping my son/daughter earn credits necessary to obtain a high school diploma.

Signature of Parent/Guardian

Date

Signature of Parent/Guardian

Date

We have read, understand, and agree to abide by ALL policies and procedures included in the Franklin County High School Student Handbook.

Signature of Enrolled Student

Date

Signature of Parent/Guardian

Date

FRANKLIN COUNTY HIGH SCHOOL SUBSTITUTE TEACHER COMPLIANCE AGREEMENT

Franklin County High School is a great place to attend and earn a diploma. Our school has worked hard to be a school of excellence within the community and neighboring schools. We want our reputation to remain the same!

The staff and students are responsible for the image we project to the public. When a faculty member must be absent, a substitute will be called in to take their place. When a substitute leaves our campus, he/she will take with them a good or bad impression of our school. This substitute may share his/her impression with the community. We all need to do whatever we can to preserve the school's reputation and standing in the community. In order to maintain this positive image and school of excellence we need your cooperation!

A substitute teacher visiting our campus will be treated with the same respect and dignity as a regular classroom teacher. Each substitute will have the same authority as a faculty member and be able to enforce all policies and procedures as defined in the Student Handbook.

A student who is disrespectful or insubordinate to a substitute teacher will be suspended for the day or remainder of the block. If action is taken against the student, he/she will be given an absence for the day. A parent/guardian of the student will be notified immediately if the student is dismissed.

**I have read and understand the above policies
and procedures and agree to abide by them.**

Signature of Enrolled Student

Date

**We/I agree and support the policies
and procedures concerning a substitute teacher.**

Signature of Parent/Guardian

Date

Signature of Parent/Guardian

Date

FRANKLIN COUNTY HIGH SCHOOL FIELD TRIP PERMISSION SLIP

Franklin County High School will provide students with various educational field trips throughout the year. A signed permission slip enables a student to participate in these activities. Field trips are a part of our school curriculum and attendance is mandatory. If a student is unable, or chooses not to go on a field trip, he/she will be counted absent for the day. ****All attendance school policies and procedures will be applied.**

Prior to a field trip information will be sent home for you to review. If you have any questions concerning a field trip feel free to contact the principal at school.

Please sign the bottom portion of this page and return to the school upon enrollment.

****If a student is emancipated, only his/her signature is required.**

Date: _____

Name: _____

has permission to participate in any field trip scheduled for Franklin County High School during the 2015 - 2016 school year.

Parent Signature

Student Signature

Emergency Phone Number

Person to Contact (Relationship to student)

Emergency Phone Number

Person to Contact (Relationship to student)

Please list any allergies or medical concerns applicable to student:

Medical Concerns

Allergies

****All Student Handbook policies and procedures
will be enforced on every field trip.****